

South Devon UTC Professional Dress Policy

Document Control

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1. PURPOSE AND SCOPE

1.1. The South Devon UTC is a professional organisation. All of the people, staff and students need to act, think and expound professionalism in everything we do. Professionalism is the way we portray ourselves to those looking in and the demeanour within the organisation defines us all.

1.2. Professionalism is simply:

1.2.1. Do the right thing and do things right.

1.2.2. Look the part.

1.2.3. Believe in what you are doing.

1.2.4. Act thoughtfully being aware of the impact you have on others.

1.2.5. Express the team's goals first and your individuality within that team, second.

1.2.6. Look to learn in every way you can to improve your capabilities and performance.

1.3. The dress code supports guide points 1,2,4 and 5 most strongly and applies to all members of the UTC, Governors, Staff and Students while working in or acting on the behalf of the UTC.

1.3.1. There are three facet's to our dress code:

1.3.1.1. Everyday business dress.

1.3.1.2. Practical activity dress.

1.3.1.3. Sport and exercise wear.

2. EVERYDAY BUSINESS DRESS

2.1. Members of the UTC need to look like Professionals, typically this means wearing:

2.1.1. A smart business outfit (Suit or dress) in sober colours (sober means navy, black or grey or dark grey.)

2.1.2. A smart business shirt/blouse.

2.1.3. Colour matched sweaters as and when needed.

2.1.4. A plain or striped tie with the business shirt, girls may wear a scarf appropriately with a blouse.

2.1.5. Smart business shoes or boots. These should be able to be polished. Heels should be no more than 3cm high.

2.1.6. Hairstyles that look professional whilst also supporting effective and safe participation in all UTC activities. The only hair dyes that may be used are

those in natural hair colours. The Key Stage Leaders can give guidance on these colours, please seek guidance from them prior to using hair dyes.

2.1.7. The use of any extreme fashion that draws undue attention to yourself will be challenged by the school. Things to avoid are:

- 2.1.7.1. Piercings other than earrings. One pair of earrings only should be visible. Students will be asked to remove any other facial piercings.
- 2.1.7.2. Shoes with heels more than 3cm.
- 2.1.7.3. Fishnet or patterned tights or stockings.
- 2.1.7.4. Casual shirts or blouses.
- 2.1.7.5. Jewellery other than one pair of earrings, wedding or engagement rings. (Rings must be removable when undertaking practical activity in the workshops).

3. PRACTICAL ACTIVITY DRESS

3.1. The UTC will provide the following:

- 3.1.1. Overalls for use in the workshops.
- 3.1.2. Lab coats for use in the science laboratories.
- 3.1.3. Appropriate PPE for use in both the workshops and laboratories.
- 3.1.4. When in the workshops students should wear appropriate eye protection, hair tied back, no loose clothing and lower arms covered as directed by workshop teaching or support staff.
- 3.1.5. In the science labs appropriate PPE should be worn at the direction of staff.

3.2. Parents will need to provide:

- 3.2.1. Appropriate footwear for the workshops. This should be a black work shoe/boot with a re-enforced toecap. There is no stipulation on kite mark or British Standard for these.

4. SPORTS AND PE

4.1. UTC members may wear any appropriate attire for these activities provided it is not with their everyday wear or their PPE. Members need to bear in mind that the need to be comfortable and acting professionally when doing sport or PE. You will need:

- 4.1.1. Trainers.
- 4.1.2. Shorts.
- 4.1.3. Polo shirt
- 4.1.4. Socks

4.2. We do not define colours for these items. You may also wish to wear tracksuits and this is acceptable providing they are activity appropriate.

I have a diagram that I can email to you that gives good examples of appropriate clothes to wear. Please email me at principal@southdevonutc.org. In all cases the UTC reserves the right to advise students about the professional dress. Persistent defaulters will be disciplined in accordance with the school behaviour code.