

South Devon UTC Charging and Remissions Policy

Document Control

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INTRODUCTION

South Devon UTC recognises the valuable contribution that the wide range of additional activities, including clubs, out of school visits, residential trips and experiences of other environments, can make towards students' all round educational experience and their personal and social development.

CHARGING

South Devon UTC reserves the right to make a charge in the following circumstances for activities organised by the school:

1. School visits and residential trips in school time: the board and lodging element of the residential experience and outdoor pursuit courses;
2. Activities outside school hours: the full cost for each student of journeys, trips and overnight stays in the United Kingdom and abroad which take place at weekends and during holidays, which are deemed to be optional extras;
3. Acts of vandalism and negligence: South Devon UTC reserves the right to recover part, or the whole cost, of damage to buildings or equipment which is the result of vandalism or negligence by a student;
4. Examination fees: if a student has not regularly attended the lessons for a particular examination subject, the examination fee may be requested, refundable if the student attends for examination.
5. If, without a medical certificate explaining the reason, a student fails to complete examination requirements for any public examination for which the UTC has paid an entry fee, the Governing Body may seek to recover the fee from the parent.
6. There may be a charge for examination entry where there is a request from the parent for additional subject entries or re-sit examinations to be made, which are not supported by the UTC.

REMISSIONS

Where the parent of a student is in receipt of qualifying state benefit(s), the UTC will remit in full or in part the cost of board and lodging for any residential activity that is organised for the student and which takes place within school time. This will also be the case where the residential activity forms part of the syllabus for a public examination.

South Devon UTC may remit charges in full or in part to other parents after considering other specific hardship cases. The UTC invites parents to apply, in the strictest confidence, for the remission of charges in part or in full. The Principal will authorise remission in consultation with the Chair of Governors.

INSURANCE

Any insurance costs will be included in charges made for trips or activities.

VOLUNTARY CONTRIBUTIONS

Nothing in this policy statement precludes the UTC from inviting parents to make voluntary contributions. South Devon UTC should make clear that such contributions are voluntary; those children of parents who do not contribute will not be discriminated against and that if insufficient contributions are received the trip may be cancelled.